**Ms. Natsumi Niikura**

[**nniikura@gmail.com**](mailto:nniikura@gmail.com) **/ 0044 (0)75 8414 1314**

2001 University of St. Thomas, Minneapolis, USA

*Master of Business Administration*

**1995 Japan Women’s University, Tokyo, Japan**

*Bachelor of Arts － Japanese Language and Literature*

# EMPLOYMENT

**April 2007 – Present Glaxo SmithKline Plc**

May 2014 – Present *ERP Business Process Owner – Supply Chain Planning (London, UK)*

* Design Supply Chain area business processes within the global SAP implementation project especially in Material Master Management, Stock Purchasing, and Trade Models (inter/intra company invoice processes)
* Support Level 3 technical support team on business process area issues to ensure Business As Usual process is in alignment with the global template design

Sep 2013 – Apr 2014 *Process & Deployment Lead, Global Material Master Project (London, UK)*

* Designed the company’s global Material Master management process and a SAP portal tool
* Lea a deployment team overlooking process standardisation, stakeholder management, documentation and power user training across GSK (Principal Trading Company, Manufacturing Sites, Pharma/Consumer Markets, Data Management Organisations and Shared Services)

Jan 2013 – Oct 2013 *Supply Chain* *Lead, ERP Programme Consumer Healthcare (London, UK)*

* Led both Supply Chain business process and functional teams to manage SAP pilot roll-out in Europe Consumer Healthcare business covering system localization, data migration and user training
* Managed a team of five (one Internal and four external contract resources)

Jan 2010 – Feb 2013 *Deployment Lead & SME, Supply Chain - ERP Programme (London, UK)*

* Designed and deployed Supply Cain area business processes from blue print phase to go-live working collaboratively with SAP functional consultants
* Covered template foundation building, system localization, data migration and user training for European Pharma markets including France, Belgium, Netherlands, Ireland, Finland, Norway, Denmark, Sweden, Austria, Poland Italy and Switzerland

Apr 2007 – Dec 2009 *Head of Supply Chain – Japan Consumer Healthcare (Tokyo, Japan)*

* Head of supply chain for GSK Japan Consumer Healthcare
* Liaised with sales, finance, 3PL, and manufacturing to ensure supply availability and quality
* Acted as a lead for GSK Japan Consumer Healthcare SAP projects
* Management of a team of five direct report (demand planners, inventory controllers and system analyst) and two non direct reports (warehouse management and customer service)

**Feb 2002 – Mar 2007 IBM Japan**

Jun 2005 – Mar 2007 *Solution Consultant, Distribution Sector (Tokyo, Japan)*

* Solution Consultant covering the Supply Chain/Logistics & Distribution Service Clients
* Research and analyze clients’ strategies & requirements and prepare business solution proposals

Jan 2004 – Jun 2005 *Group Manager, Inventory Management (Fujisawa, Japan)*

* Member of Site leadership team
* Owned inventory operation KPI for Personal Computer & xSeries Servers divisions in Japan
* Led process improvement to achieve quarterly targets cross business stream (sales, finance, manufacturing and distribution)
* Management of one analyst

Feb 2002 – Dec 2003 *Operations Analyst, Supply Demand Planning (Tokyo, Japan)*

* Supply demand planner for monitor products and ThinkPad products
* Acted as a Super User for global SAP implantation for IBM Personal Computer division

**Aug 1999 – Jun 2000 Menomonie School District, Wisconsin, USA**

*Japanese Language Teacher*

**Apr 1995 – May 1999 Tokio Marine Insurance, Tokyo, Japan**

*Sales Consultant*

**INTERESTS**

Cooking, Skiing, Classical Japanese Literature, Symphony Orchestra